

Triage Team -- JOB ACTION SHEET

Supervisor: Hospital/Clinic Staff

Mission: To provide surge support in the Emergency Department of a hospital or in the lobby of a clinic

Qualifications: MRC Volunteer

Before ...

- Receive briefing from MRC Coordinator
- Read the current operational objectives and Incident Action Plan
- Receive briefing and Just In Time training from Hospital or Clinic staff

During ...

- Sign in on sign in sheet
- Work assigned that is within the volunteer's scope of practice.
- Conduct triage throughout the assigned area as directed.
- Follow up with patients that need attention
- Refer critical (Red) patients for immediate care

Deactivation

- Brief next shift
- Check out with supervisor
- Sign out on mission sheet
- Check in with MRC office